ATHENA EDUCATION
For Social Grace

AL ZUHOUR PRIVATE SCHOOL L.L.C.
مدرسة الزهور الخاصة ذ.م.م.

BEHAVIOR POLICY

2026-2027

Principal: Ms. Asma Abu Sheikha

Behavior Policy

Scope of Application

1. The articles hereof shall apply to all of the General Education Institutions, from the 3rd elementary Grade to the 12th Grade and the learners of continued learning. This scope of application shall include any rules, controls, special requirements, or instructions made by the Ministry, which are considered as an implementation, interpretation, or complement to the provisions of this Regulation.
2. Other educational bodies shall be at least guided by the provisions hereof, when applying their own behavior management regulations.
3. The students targeted by this Regulation are divided into three categories:
    A. First category: the kindergarten children until the second elementary Grade (this category shall be subject to its own indicative guidance Regulation).
    B. Second category: 3rd Grade students to 12th Grade students.
    C. Third category: the students of the integrated continuing education.

Mechanism of Behavior Mark Calculation

1. Behavior subjects shall be considered as one of the basic subjects that reflect the learning outputs and the student's attainment in the moral terms and shall be dealt with same as other subjects in terms of passing and failure.
2. One hundred marks shall be allocated to student's behavior subject. This Regulation shows the basis and mechanism of granting and deduction of behavior marks, where it is divided into two basic components:

Offenses

1. Behavior offenses are classified into four levels according to their degree, severity, and impact on the students, and on the educational environment and community in general. The procedures of such levels shall be carried out in accordance with the provisions if each of them shall be documented in accordance with the approved regulations and forms and shall be dealt with in accordance with the educational values and systems.

Offense No.	Description
1.1	Being repeatedly late to the morning parade or failing to participate therein without an acceptable excuse.
1.2	Failing to attend the classes on time repeatedly without an acceptable excuse.

First degree offenses (simple offenses)
4 marks shall be deducted for each offense.

1.3	Non-compliance with the school uniform or the school sports uniform without an acceptable excuse.
1.4	Overgrown hair for boys or bizarre haircuts for boys and girls.
1.5	Not bringing books and school kits without an acceptable excuse.
1.6	Non-compliance with the rules of positive behavior inside and outside the classroom, such as: keeping calm and disciplined during the class time and making inappropriate sounds inside or outside the classroom.
1.7	Sleeping during class time or formal school activities with no justification (after making sure of the student's health status).
1.8	Eating during class times or during the morning parade without a justification or permission (after making sure of the student's health status).
1.9	Non -compliance with presenting homework and assignments given to him / her in a timely manner.
1.10	Misuse of electronic devices such as tablets etc., during the class, including playing games and using headphones inside the classroom.
1.11	All of what is like these offenses as per the discretion of the Behavior Management Committee

Second degree offenses (medium severity offenses)

Offense No.	Description
2.1	Not attending the school without an acceptable excuse at any time, including before and after the holidays and ends of weeks and before exams.
2.2	Getting in or out of the classroom during class time without permission.
2.3	Not attending the school activities and events without an acceptable excuse.
2.4	Inciting quarrels, threatening, or intimidating peers in the school.
2.5	Acting in a manner contradicting with the public morals or the public order at the school and with the values and traditions of the society, such as imitating the opposite sex in terms of clothes, appearance, haircuts, and use of makeup.
2.6	Writing on the school furniture or school bus seats. Tampering with the alarm bell or the lift.
2.7	Bringing mobile phones or misuse any means of communication.
2.8	Verbally abusing or insulting students, staff, or visitors of the school.
2.9	Smoking or possessing the relevant kits inside the school campus.
2.10	Refusing to respond to the instruction of inspection or to hand over the banned materials.
2.11	All of what is like these offenses as per the discretion of the Behavior Management Committee

8 marks shall be deducted for each offense.

Third degree offenses (grievous offenses)
12 marks shall be deducted for each offense.

Offense No.	Description
3.1	Various types and forms of bullying.
3.2	Copying or reproducing the assignments, reports, research or projects and taking credit for them
3.3	Getting out of the school without permission or absconding during the school day.
3.4	Attempting to defame peers and the school staff via social media or abusing them.
3.5	Impersonating others' personality in the school, during transactions, or forging the school documents.
3.6	Destroying or seizing the school furniture, tools, and vandalism
3.7	Tampering with or destroying the school buses. Causing harm to the driver, supervisor, or the other road users.
3.8	Assaulting others in the school, without causing any injuries to the victim (corporal abuse).
3.9	Driving a private car recklessly inside or around the school campus, and not following the security and safety instructions.
3.10	Capturing, possessing, publishing, or disseminating photos of the school staff and / or students without their permission.
3.11	All of what is like these offenses, as per the discretion of the Behavior Management Committee.

Fourth degree offenses (highly grievous offenses)
Failure in the subject

Offense No.	Description
4.1	Using the communication means or social media for unlawful or immoral purposes, or in a manner discrediting the educational institution and its staff or others.
4.2	Possessing or using arms or blade weapons, or their equivalent inside the school.
4.3	Committing sexual assault inside the school, the bus or during activities.
4.4	Assaulting others in the school causes injuries to the victim (corporal abuse).
4.5	Systematic (pre-planned) or covering up theft.
4.6	Bringing, possessing, presenting, or promoting information or electronic materials that are unauthorized and inconsistent with the values, morals, public order, and public decency.
4.7	Sexual harassment inside the school, the bus, or during activities.
4.8	Leaking questions of the exams or engaging therein, in any way.
4.9	Setting the school campus on fire.
4.10	Abusing political, religious, or social figures in UAE.
4.11	Possessing, bringing, promoting, or using narcotics, medical drugs, or the psychotropic substances inside the school or the school bus, or being under the influence of narcotics, non-prescribed medical drugs or the psychotropic substances.
4.12	Disseminating or promoting ideas or beliefs on extremism, blasphemy or atheism, or the ones harming the political and social regulations of the society.
4.13	Disdaining the divinely revealed religions or stirring sectarian strife in the school.
4.14	All of these offenses, which are considered as legally punishable offences, are as per the discretion of the Behavior Management Committee.

Summary of the Procedures

<table>
<tr><th rowspan="2">Degree of offense</th><th rowspan="2">Upon committing</th><th colspan="3">Reoccurrence</th></tr>
<tr><th>First time</th><th>second time</th><th>third time</th></tr>
<tr><td rowspan="2">First-degree (simple offenses)</td><td>Verbal warning</td><td>Written warning</td><td>Deducting half of the mark</td><td>Deducting the full mark and instructing the student and his / her guardian to sign an undertaking for not committing this offense again.</td></tr>
<tr><td colspan="4">If the aggregate deduction, which is made against the reoccurrence of the first-degree offenses (of one type or more), reaches 10 marks or more; then a case study file shall be opened.</td></tr>
<tr><td rowspan="2">Second-degree (Medium severity offenses)</td><td>Written warning</td><td>Deducting half of the mark</td><td>Deducting the full mark and instructing the student and his / her guardian to sign an undertaking for not committing this offense again.</td><td></td></tr>
<tr><td colspan="4">If the aggregate deduction, which is made against the reoccurrence of the second-degree offenses (of one type or more), reaches 20 marks or more; then a case study file shall be opened.</td></tr>
<tr><td>Third-degree (grievous offenses)</td><td></td><td>Deducting</td><td>The full mark</td><td></td></tr>
<tr><td>Fourth degree (Highly grievous offenses)</td><td colspan="4">Taking the actions.</td></tr>
</table>